



Government of South Australia

Kangaroo Island Natural Resources
Management Board

KANGAROO ISLAND NATURAL RESOURCES MANAGEMENT BOARD

ANNUAL REPORT

1 July 2005 to 30 June 2006

Kangaroo Island Natural Resources Management Board
Annual Report 2005 – 2006

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ABBREVIATIONS

Act	The Natural Resources Management Act 2004 (SA)
DEH	Department for Environment and Heritage (SA)
DWLBC	Department of Water Land & Biodiversity Conservation
ESD	Ecological Sustainable Development
KINRMB	Kangaroo Island Natural Resources Management Board
NAP	National Action Plan for Salinity and Water Quality
NHT	Natural Heritage Trust
NLP	National Landcare Program
NRM	Natural Resource Management
PIRSA	Department Primary Industries and Resources
RSSA	Rural Solutions South Australia
KINRB Inc	Kangaroo Island Natural Resources Board Inc

LETTER OF TRANSMITTAL

Mr Dennis Mutton
Chair
Natural Resources Management Council
GPO Box 2834
ADELAIDE
South Australia 5000

Dear Mr Mutton

In accordance with the requirements of the *Public Sector Management Act 1995* and section 38 of the *Natural Resources Management Act 2004*, I have pleasure in presenting the annual report of the Kangaroo Island Natural Resources Management Board for the year ended 30 June 2006.

I certify that this Annual Report complies with the requirements of the Natural Resources Management (NRM) Act 2004, the NRM Regulations and Premier and Cabinet Circular 16.

Over the past twelve months the Board has endeavoured to build a sound foundation for Natural Resources Management on Kangaroo Island. As a new organisation the development and implementation of policies and procedures has enabled the Board to establish an appropriate framework for proper governance.

A key achievement of the Board this year has been the successful transition of staff from previous structures into the new organisation. The Board's staff team remains one of its key assets in the delivery of natural resource management programs. In addition to staff the Board has undertaken a recruitment and selection process for the appointment of members to the Board's Advisory Committees. These Committees strengthen the community's representation and contribution to Natural Resource Management on Kangaroo Island and will be a valuable resource to the Board.

The Board has maintained a strong focus on strategic planning with the development of its Initial Plan and Concept Statement. The Board looks forward to working with the community and key agencies in the development of Kangaroo Island's Regional NRM Plan.

Janice Kelly OAM
PRESIDING MEMBER
KANGAROO ISLAND NATURAL RESOURCES MANAGEMENT BOARD

October 2006

FOREWORD

On 1 July 2005 the new Kangaroo Island Natural Resources Management Board (KI NRM Board) became responsible for managing, protecting and restoring Kangaroo Island's unique natural resources. The KI NRM Board replaces the previous Kangaroo Island Natural Resources Board, Kangaroo Island Soil Conservation Board and Kangaroo Island Animal Plant Control Board to provide integrated, holistic and coordinated natural resources management for the Island's soil, water, coastal and natural biodiversity assets.

The Kangaroo Island NRM region incorporates all of Kangaroo Island, which lies approximately 15 kilometres off the tip of Fleurieu Peninsula in southern South Australia. The Island covers an area of 4 370 square kilometres and has 457 km of coastline.

Kangaroo Island is a rare jewel of the twenty-first century. The Island contains the highest proportion of remnant native vegetation of all South Australian agricultural regions. This vegetation supports a wide diversity of habitats and an abundance of wildlife, which comprises the greatest number of endemic species in any region in South Australia. The Island's natural resources underpin a range of industries, dominated by primary production, commercial fishing and tourism. These industries in turn support a diverse, vibrant community eager to manage the natural resources of Kangaroo Island sustainably for future generations.

The KI NRM Board consists of nine community members selected for their knowledge, skills and experience in managing the natural resources on Kangaroo Island. Four Government Agency representatives have also been selected to assist the KI NRM Board. These representatives do not have voting rights but contribute in a meaningful way to the KI NRM Board.

Vision

The natural resources of Kangaroo Island managed sustainably for environmental, economic, and social benefit.

The Kangaroo Island community actively engaged in the management of natural resources, informed about key issues, possessing appropriate skills and provided with adequate support and facilitation.

HIGHLIGHTS, ACHIEVEMENTS AND MAJOR INITIATIVES

Achievements 2005-06

- Preparation of the Kangaroo Island NRM Board Initial Plan
- Establishment of a Regional Planning Reference Group to oversee the development of the Regional NRM Plan
- Contribution to Development and Review of State Policies and Strategies
 - State NRM Plan
 - No Species Loss, Biodiversity Strategy
 - South Australian Strategic Plan
 - Naturelinks
 - State Marine Planning Framework
 - Encounter Marine Park
 - Spencer Gulf Marine Plan
- Development of 2006-2009 Investment Strategy
- Preparation of Concept Statement
- Contributed to the NRM Act Review
- Participation in a range of workshops
 - Strategic Planning
 - Target Setting
- Board member representation on State and Regional Committees
 - South West Marine Integration Project
 - Local Government Partnership Working Group
 - NRM Council Volunteer Advisory Committee
 - Aboriginal State-wide Advisory Committee
- Creation of Advisory Committees and recruitment and selection of members
- Facilitating dissolution of the KI Soil Board, KI APC Board and KINRB Inc
- Hosting of the Inaugural State-wide NRM Marine Workshop
- Assessment of three National Landcare Programs applications
- Consideration of Native Vegetation Council applications
- Undertook two regional bus tours to review existing NRM programs and issues
- Contribution to Kangaroo Island Council Strategic Planning
- Contribution to Kangaroo Island Sustainable Tourism Strategy
- Successful funding application to the National Feral Animal Control Program
- Participation in CSIRO National Biodiversity Benefits project
- Development and Implementation of Administrative, Financial, Procurement, Human Resource & OH&S policies and procedures and delegations.
- Transition of staff from old Board structures and delivery of induction program

- Appointment of General Manager
- Review of staff contracts
- Review of Business Manager position
- Preparation of operating budget
- Participated in Enterprise Bargaining
- Staff development activities
 - Conference attendance
 - GIS training
 - Outlook training
 - Enforcement & Compliance

INTRODUCTION

This report is for the financial year 2005 - 2006 and is presented to fulfil the requirements of Section 38 of the *Natural Resources Management Act 2004*.

OBJECT OF THE *NATURAL RESOURCES MANAGEMENT ACT*

The objects of this Act include to assist in the achievement of ecologically sustainable development in the State by establishing an integrated scheme to promote the use and management of natural resources in a manner that—

- (a) recognises and protects the intrinsic values of natural resources; and
- (b) seeks to protect biological diversity and, insofar as is reasonably practicable, to support and encourage the restoration or rehabilitation of ecological systems and processes that have been lost or degraded; and
- (c) provides for the protection and management of catchments and the sustainable use of land and water resources and, insofar as is reasonably practicable, seeks to enhance and restore or rehabilitate land and water resources that have been degraded; and
- (d) seeks to support sustainable primary and other economic production systems with particular reference to the value of agriculture and mining activities to the economy of the State; and
- (e) provides for the prevention or control of impacts caused by pest species of animals and plants that may have an adverse effect on the environment, primary production or the community; and
- (f) promotes educational initiatives and provides support mechanisms to increase the capacity of people to be involved in the management of natural resources.

ADMINISTRATION OF THE ACT

The Act is under the control of the Minister administering the *Natural Resources Management Act 2004*.

KANGAROO ISLAND NATURAL RESOURCES MANAGEMENT BOARD

Functions of the Kangaroo Island Natural Resources Management Board

Section 29 of the Natural Resources Management Act describes the functions of the Kangaroo Island Natural Resources Management Board.

- (1) The functions of a regional NRM board are—
 - (a) to undertake an active role with respect to the management of natural resources within its region; and
 - (b) —
 - (i) to prepare a regional NRM plan in accordance with this Act; and
 - (ii) to implement that plan; and
 - (iii) to keep the plan under review to ensure that the objects of this Act are being achieved; and
 - (c) to promote public awareness and understanding of the importance of integrated and sustainable natural resources management within its region, to undertake or support educational initiatives with respect to natural resources management, and to provide mechanisms to increase the capacity of people to implement programs or to take other steps to improve the management of natural resources; and
 - (d) to provide advice with respect to the assessment of various activities or proposals referred to the board under this or any other Act; and
 - (e) to resolve any issues that may arise between any NRM groups that are relevant to the management of natural resources within its region; and
 - (f) at the request of the Minister or the NRM Council, or on its own initiative, to provide advice on any matter relevant to the condition of natural resources within its region, or on the management of those resources, to conduct any inquiry or audit, or to provide any other advice or report that may be appropriate in the circumstances; and
 - (g) such other functions assigned to the board by the Minister or by or under this or any other Act.
- (2) To avoid doubt, a regional NRM board may act with respect to a particular matter despite the fact that the matter may not fall within the scope of its regional NRM plan.
- (3) However, if a regional NRM board acts with respect to a particular matter in the circumstances described in subsection (2), the board must furnish a report on the matter to the Natural Resources Committee of the Parliament (unless the matter is not, in the opinion of the board, significant).

- (4) In performing its functions, a regional NRM board should (as far as is reasonably practicable) seek to work collaboratively with—
 - (a) the other regional NRM boards whose regions adjoin the region of the board; and
 - (b) other State agencies, agencies of the Commonwealth, and agencies of the other States and Territories, that have functions that are relevant to those of the board; and
 - (c) NRM groups with areas that fall (wholly or partially) within the region of the board; and
 - (d) the constituent councils for the region, and other councils as may be relevant; and
 - (e) relevant industry, environment and community groups and organisations; and
 - (f) persons who own or occupy land within the region of the board (insofar as may be relevant).
- (5) A regional NRM board will, with respect to the performance of its functions, report to the Minister.
- (6) If the Minister assigns a function to a regional NRM board under subsection (1)—
 - (a) the Minister must furnish a report on the matter to the Natural Resources Committee of the Parliament; and
 - (b) the regional NRM board must cause a statement of the fact of the assignment to be published in its next annual report.

MEETINGS: GENERAL AND SPECIAL

The Kangaroo Island NRM Board held its first official meeting on Monday 25 July 2005. The Board has then held a meeting on the third Monday of every month that are open to the Public.

Board Meetings were held on the 25 July 2005, 22 August 2005, 26 September, 31 October 2005, 28 November 2005, 19 December 2005, 30 January 2006 (Field Trip), 27 February 2006, 27 March 2006, 24 April 2006, 29 May 2006 & 26 June 2006.

Executive Committee Meetings were held on the 10 February 2005, 15 March 2006, 18 May 2006 & 5 June 2006.

Finance Committee Meetings were held on the 12 December 2005, 16 January 2006 & 18 May 2006.

Planning Reference Group Meetings were held on the 18 May 2006.

MEMBERSHIP

Section 25 of the Natural Resources Management Act provides for the appointment of the Kangaroo Island Natural Resources Management Board.

The Board comprises 9 members, appointed by the Governor on the recommendation of the Minister. The other members of the Board are Ms Elizabeth Young (Department of Water Land and Biodiversity Conservation), Mr Roger Hartley (Department of Primary Industries and Resources South Australia), Mr Mark Herrmann (Department for Environment and Conservation), Jenny Walker & Chris Ray (Australian Government) and Mayor Michael Pengilly (Kangaroo Island Council) until his resignation in March 2006.

Each of the appointed members of the Board is a person who, in the opinion of the Minister, meets the standards stipulated by section 25 (4) of the Natural Resources Management Act for the appointment of members.

The Presiding Member was appointed on 16 December 2004
Other Board members were appointed on 14 April 2005.

Presiding Member

Janice Roslyn Kelly OAM Selected by the Minister from the members of the Kangaroo Island Natural Resources Management Board.

Members

Board member appointments for a term of 2 years commencing on 14 April 2005 and expiring on 13 April 2007:

David Minchin Ball
Fraser Vickery
Graham Bruce Allison
Charles Rodney Bell

Board member appointments for a term of 3 years commencing on 14 April 2005 and expiring on 13 April 2008:

Joanne Lyn Davidson
Roslyn Leanne Willson
Graham Neil Smith
Toni Jane Duka (resigned May 2006)

STRATEGIC DIRECTIONS 2005 - 2006

SOUTH AUSTRALIA'S STRATEGIC PLAN

The Kangaroo Island Natural Resources Management Board's Initial Plan has been developed to better align the organisation/committee with the strategic directions set out in South Australia's Strategic Plan – *Creating Opportunity*.

Key Objectives from South Australia's Strategic Plan

The key strategic objectives from *Creating Opportunity* are:

- Growing prosperity

Our priority is sustained economic growth resulting in rising living standards, with all South Australians sharing in the benefits through more and better job opportunities and accessible, high quality services.

- Improving well-being

Our priority is sustained economic growth resulting in rising living standards, with all South Australians sharing in the benefits through more and better job opportunities and accessible, high quality services.

- Attaining sustainability

Our priority is to make South Australia world-renowned for being clean, green and sustainable. This will boost community wellbeing, safeguard future generations and contribute to our State's prosperity. The focus will be on protecting our biodiversity, securing sustainable water and energy supplies, and minimising waste.

- Fostering creativity

Our priority is to reinforce South Australia as a place that thrives on creativity and innovation. This capacity to do things differently will be one of the keys to achieving all of our objectives. The focus will be on fostering a culture of creativity, on developing creative, innovative and enterprising people, on investing in science and research, and in innovation infrastructure, and on converting ideas into practice.

- Building communities

Our priority is to develop South Australia as a place in which people care for each other and contribute to their communities. This will enhance our peace, pride and prosperity and build "social capital". It will also attract new migrants, visitors and investors who bring skills, resources and ideas. The focus will be on improving trust, increasing involvement in voluntary activities, building strong community networks, and increasing participation in democratic processes.

- Expanding opportunity

Our priority is to ensure all South Australians are able to create and use opportunities that build on their talents. Restoring the State's leadership in education is fundamental, with a focus on establishing the foundations in early childhood and building the basic skills in primary school. Another priority is

retaining our senior students at school so they can confidently make the transition to further education, work and community life.

STRATEGIC GOALS

The Board has identified seven strategic areas in which it delivers outcomes to the community under the Initial Natural Resources Management Plan approved by the Minister in May 2006.

These Strategic areas contribute to the achievement of State Objectives.

Goal 1: Managing Water for Improved Quality and Quantity

The Board's goal is to achieve water use in balance in requirements of natural ecosystems while also supporting human use and primary production.

This is achieved by defining environmental values and targets, establishing regional benchmarks, advancing programs for improved efficiency in water use, and ensuring that there are adequate controls across the region to regulate water use and capture and water affecting activities, protecting and restoring riparian zones, implement programs to address salinity and other water quality issues.

Goal 2: Managing Soils for Sustainability

The Board's goal is to manage soil to sustain diverse and profitable industry and natural ecosystems. This is achieved through the implementation of programs that maintain and improve soil health and through promotion of best practise systems for landholders and the establishment of trails and demonstration sites.

Goal 3: Managing Natural Biodiversity

The goal of ensuring natural biodiversity is protected and managed to sustain ecosystems, ecological processes, and support primary industries is multi-faceted. Programs to reverse fragmentation and ongoing loss of habitat, managing fire for biodiversity gain, protecting and managing threatened species, controlling pests and diseases and managing coastal, marine, wetland and watercourse systems all contribute to the achievement of this goal.

Goal 4: Sustainable Industry Development

The Board's goal is to enhance the economic base of the region through the sustainable management of primary industries and tourism. This will be achieved by providing support to industry in applying best practice management and increasing awareness of the natural resource values of Kangaroo Island.

Goal 5: Foster an Informed and Committed Community

A key goal of the Board is to foster an informed, committed and involved community that takes responsibility for, and actively supports its role in natural resource management. This is achieved by implementing the Board's communication and community education/awareness strategy, supporting groups and schools in

community programs, supporting land management programs and facilitating appropriate enforcement and compliance support for the program.

Goal 6: Establish Monitoring and Evaluation Systems

To ensure the effectiveness of its programs, the Board is developing appropriate monitoring and evaluation systems and linking with other relevant existing and proposed data collection activities in the region to provide a performance indicator/evaluation database for the Board's programs.

Goal 7: Deliver the KI NRM Board's Progress in an Integrated Manner.

The Board aims to deliver its program in an integrated manner in partnership with all stakeholders taking into account environmental, economic and social considerations. In doing so the Board will support an integrated resources management approach across the region, facilitate collaboration with the Kangaroo Island Council to better integrate Council and Board plans and provide professional services to allow the Board to implement its Initial Plan and meet its statutory requirements.

KI ANIMAL & PLANT CONTROL BOARDS ACTIVITY

Meetings were held on the 9 September 2005, 18 November 2005 & 20 January 2006.

- Priority weed control programs implemented – Boxthorn, Fennel, Cape Tulip, Innocent Weed, Salvation Jane and Yellow Burweed
- Participation in Branched Broomrape program at Murray Bridge
- Inspections of vehicles for movement of declared species
- Attendance at Bridal Veil workshop
- Spore water presentation to Annual Weeds Conference

KI SOIL BOARDS ACTIVITY

A Meeting was held on the 1 September 2005.

- Parndana School Trail Plots
- Implemented SGSL Trail works

ACKNOWLEDGEMENTS

The Kangaroo Island Natural Resources Management Board appreciates the support and encouragement it has received over the past year from the Minister for Environment and Conservation, Hon John Hill MP & Hon Gail Gago MLC, and staff from the Department of Water, Land & Biodiversity Conservation. The generosity of Federal & State funding programs has enabled the Board to resource their priority activities within the region. The Kangaroo Island community continues to commit its time and resources to the sustainable management of the regions natural resources. Without the efforts of landholders and volunteers the Board would not be able to achieve the Plans outcomes as effectively.

APPENDIX 1 - FINANCIAL STATEMENTS AND ACCOMPANYING NOTES

Financial Performance of the Board

To be provided on completion of audit

Account Payment Performance

The Kangaroo Island Natural Resources Management Board has been committed to efficient and timely payment of accounts payable. The Board has achieved a high level of performance in this area, with 98 percent of accounts paid within 30 days of invoice receipt.

Contractual Arrangements

The Kangaroo Island Natural Resources Management Board did not enter any contractual arrangements exceeding \$4 million in value during the reporting period.

Detection of Fraud

It is declared that during the 2005-06 financial year no known instances of fraud were detected in the activities undertaken by the Board.

Use of Consultants

The Board engaged the services of Workplace Horizons for the delivery of specialist Human Resources advice during the period.

APPENDIX 2 - OTHER STATUTORY INFORMATION

HUMAN RESOURCES

BOARD STATISTICS

Members of the Board received the following remuneration:

- Presiding Member: \$190 per four-hour session. The Presiding Member also receives an annual allowance/retainer as part of the remuneration package
- Member: \$160 per four-hour session.

BOARD MEMBER REMUNUERATION AND ATTENDANCE

Board Member	Number of Meetings not attend	Reason for not attending meetings	Comments
Janice Kelly			
Ros Willson	1	Business	
Jo Davidson			
Fraser Vickery	1	Business	
David Ball	2	Business	
Graham Smith	3	Business	
Graham Allison	3	Business	
Rodney Bell	3	Business	
Toni Duka	5	3 Business, 2 Health	Resigned May 06

BOARD DELEGATIONS

Body or Persons	Delegation
Executive Committee	To act as Regional Assessment Panel for assessing NLP applications
General Manager Selection Panel	Selection of General Manager
Presiding Member	Sign - Service Agreement with Financial Services Provider Sign – Service Level Agreement and Memorandum of Understanding with KINRB Inc
Chairs of Advisory Committees	Develop specific details of their Terms of Reference
General Manager	Appointed as Regional Authorised Officer Receive final audit of KINRB Inc

DELEGATIONS OF AUTHORITY

Issue	Board Responsibility	Delegation to GM	Delegation to Staff
Expenditure, including grants	Goods or services exceeding \$50 000	Budgeted goods or services up to \$50 000	Budgeted goods or services; <ul style="list-style-type: none"> All staff \$1 000 except Business Manager Business Manager, \$20 000
Procurement	Goods or services exceeding \$50 000	Budgeted goods or services up to \$50 000	Budgeted goods or services; <ul style="list-style-type: none"> All staff \$1 000 except Business Manager Business Manager, \$20 000
Contracts (Section 30) (including employment)	Approving project briefs exceeding \$50 000 Approval of the calling of tenders exceeding \$50 000 Approve the awarding of, and entering into contracts exceeding \$50 000	Approving project briefs up to \$50 000 Approval of the calling of tenders up to \$50 000 Approve the awarding of, and entering into contracts up to \$50 000	Delegated to Business Manager <ul style="list-style-type: none"> Approving project briefs up to \$20 000 Approval of the calling of tenders up to \$20 000 Approve the awarding of, and entering into contracts up to \$20 000
Standing Authority	NA	Budgeted Service Level Agreements and Third Party Payments.	NA
Common Seal and execution of documents (Section 24 (2))	Affixing the seal : Any two Board members that are also members of Finance & Audit Committee	NA	NA
Issue	Board Responsibility	Delegation to GM	Delegation to Staff
Appointment of Staff	Appoint persons to the staff of the Board Section 34(3), subject to approval of staffing	Appoint persons to the staff of the Board in accordance with approved	NA

	arrangements by the Minister (section 34(1)). Fix terms and conditions with the approval of the Commissioner for Public Employment section 34 (3)	organisational structure.	
Performance Management	Performance review of General Manager, and implementing terms and conditions of employment.	Performance review of staff, and implementing terms and conditions of employment.	Performance review of staff, for whom they are responsible, and implementing terms and conditions of employment.
Leave Management	Presiding Member approve the GM taking annual leave, long service leave, sick leave and special leave with or without pay.	Approve staff annual leave, long service leave, sick leave, TOIL and special leave with or without pay.	Approve staff annual leave, long service leave, TOIL and sick leave for staff whom they are responsible.
Remuneration	Review GM remuneration assessment and approve changes in payment	Review staff remuneration level assessment.	NA
Travel	Approval of international travel for all staff.	Approval of domestic travel for all staff.	NA

DELEGATIONS TO BOARD AND STAFF

Body or Persons	Delegation
Keith Hodder – Authorised Officer	Authorised under:- Fruit & Plant Protection Act Livestock Act

Employment and Recruitment Statistics

Total Number of Employees	
Persons	12
FTE's	10.3

(FTE's shown to 1 decimal place)

Gender	% Persons	% FTEs
Male	58.3	60.2
Female	41.7	39.8

Number of Persons during the 2005/2006 Financial Year	
Separated from the agency	2
Recruited to the agency	12

Number of Persons at 30 June 2006	
On leave without pay	1

NUMBER OF EMPLOYEES BY SALARY BRACKET				
Salary Bracket	Male	Female	Total	Superannuation
\$0 - \$40 399				
\$44 000 - \$54 999	4	3	7	\$11 716
\$55 000 - \$67 999	3	1	4	\$8 281
\$68 000 - \$88 999		1	1	\$3 020
\$89 000+				
TOTAL	7	5	12	

STATUS OF EMPLOYEES IN CURRENT POSITION					
	FTE's				
	Ongoing	Short-Term Contract	Long-Term Contract	Other (Casual)	Total
Male		5.2	1		6.2
Female		1.5	2.6		4.1
TOTAL		6.7	3.6		10.3
	Persons				
	Ongoing	Short-Term Contract	Long-Term Contract	Other (Casual)	Total
Male		6	1		7
Female		2	3		5
TOTAL		8	4		12

Executive Employment

Nil

Leave Management

AVERAGE DAYS LEAVE TAKEN PER FULL TIME EQUIVALENT EMPLOYEE				
Leave Type	2002-03	2003-04	2004 -05	2005-06
Sick Leave	Nil	Nil	Nil	16.4
Family Carer's Leave	Nil	Nil	Nil	6
Special Leave with Pay	Nil	Nil	Nil	Nil

Workforce Diversity

NUMBER OF EMPLOYEES BY AGE BRACKET BY GENDER					
Age Bracket	Male	Female	Total	% of Total	South Australian Workforce Benchmark*
15-19					7.9
20-24					10.7
25-29					9.8
30-34	1	1	2	16.7	10.5
35-39	1	1	2	16.7	11.4
40-44		2	2	16.7	12.4
45-49		1	1	8.3	12.4
50-54	4		4	33.3	10.9
55-59	1		1	8.3	8.3
60-64					4.4
65+					1.3
TOTAL	7	5	12	100	100.0

*Benchmark as at January 2006 from ABS Supertable LM8

NUMBER OF ABORIGINAL AND/OR TORRES STRAIT ISLANDER EMPLOYEES					
	Male	Female	Total	% of Agency	Target*
Aboriginal/Torres Strait Islander People	Nil	Nil	Nil	Nil	2%

- Target from South Australia's Strategic Plan

NUMBER OF EMPLOYEES WITH ONGOING DISABILITIES REQUIRING WORKPLACE ADAPTION				
	Male	Female	Total	% of Agency
TOTAL	Nil	Nil	Nil	

Voluntary flexible Working Arrangements

NUMBER OF EMPLOYEES USING VOLUNTARY FLEXIBLE WORKING ARRANGMENTS BY GENDER			
Arrangement	Male	Female	Total
Purchased Leave	Nil	Nil	Nil
Flexitime	7	5	12
Compressed Weeks	Nil	Nil	Nil
Part-time Job Share	Nil	Nil	Nil
Working from Home	1	Nil	1

Employee Training and Development

DOCUMENTED REVIEW OF INDIVIDUAL PERFORMANCE DEVELOPMENT PLAN	
Employees with...	% Total Workforce
a plan reviewed within the past 12 months	8.3
a plan older than 12 months	0
no plan	91.7

Equal Employment Opportunity

The gender balance of the Board is always taken into consideration when members are appointed. Within the reporting period, the Board consisted of five male and four female members.

The members of the Board are aware of and abide by their obligations under the State *Equal Opportunity Act 1984*.

Occupational Health, Safety and Injury Management

Requirement	2003 2004	2004 2005	2005 2006
1 OHS legislative requirements			
Number of notifiable occurrences pursuant to OHS&W Regulations Division 6.6			0
Number of notifiable injuries pursuant to OHS&W Regulations Division 6.6			0
Number of notices served pursuant to OHS&W Act s35, s39 and s40 (default, improvement and prohibition notices)			0
2 Injury Management legislative requirements			0
Total number of employees who participated in the rehabilitation program			0
Total number of employees rehabilitated and reassigned to alternative duties			0
Total number of employees rehabilitated back to their original work			0
Number of open claims as at 30 June 2006			0
Percentage of workers compensation expenditure over gross annual remuneration			0
3 Number of claims			
Number of new workers compensation claims in the financial year			0
Number of fatalities, lost time injuries, medical treatment only			0
Total number of whole working days lost			0
4 Cost of workers compensation			0
Cost of new claims for financial year			0
Cost of all claims excluding lump sum payments			0
Amount paid for lump sum payments on the settlement of a claim (under the WRC Act)			0
Total amount recovered from external sources (WRC Act s54) including from a negligent third party			0
Budget allocation for workers compensation			0
5 Trends			
Injury frequency rate for new lost-time injury/disease for each million hours worked			0
Most frequent cause (mechanism) of injury			0
Most expensive cause (mechanism) of injury			0
6 Meeting the organisation's strategic targets			
Number of notifiable occurrences pursuant to OHS&W Regulations Division 6.6			0
Number of notifiable injuries pursuant to OHS&W Regulations Division 6.6			0
Number of notices served pursuant to OHS&W Act s35, s39 and s40 (default, improvement and prohibition notices)			0

OTHER MATTERS

Declaration of Interest

During the reporting period the following declaration of interest were recorded:-

22 August 2005 T Duka declared an interest in item 20 - Tourism Optimisation Management Model application for funding.

19 December 2005 - R Bell declared an interest in item 3.2 Soil Board Funds

Overseas Travel

Number of Employees	Destination/s	Reasons for Trave	Total Cost to Agency
Nil	-	-	-

Disability Action

The members of the Kangaroo Island Natural Resources Management Board are aware of and abide by their obligations under the Commonwealth *Disability Discrimination Act 1992* and the State *Equal Opportunity Act 1984*.

- Kangaroo Island Natural Resources Management Board has assured accessibility to their services to people with disabilities both as customers and employees through the location and facilities of its public office.

Reconciliation Statement

Meeting Protocol - Traditional Owners Acknowledgment

I/we would like to acknowledge the traditional and contemporary cultural connection of the Ngarrindjeri and Kaurna people to Kangaroo Island.

Reconciliation Statement

The Kangaroo Island Natural Resources Management Board acknowledges the cultural significance of Kangaroo Island to the Ngarrindjeri and Kaurna people and respects both their traditional and contemporary interests on Kangaroo Island.

In fulfilling its functions the Board will wherever possible appropriately integrate Ngarrindjeri and Kaurna cultural interests with natural resource management through consultation, the sharing of knowledge and the active engagement of Ngarrindjeri and Kaurna people.

Through the appropriate sharing of knowledge the Board will also acquire understanding and through this understanding develop respect and appreciation for Aboriginal culture.

By integrating traditional and contemporary knowledge and practice we will achieve our vision for the sustainable use of Kangaroo Islands' natural resources.

Urban Design Charter

The Kangaroo Island Natural Resources Management Board has undertaken no activities relevant to the implementation of the Urban Design Charter.

Asbestos Management

The Kangaroo Island Natural Resources Management Board does not own any buildings and therefore does not have an asbestos risk reduction program.

Regional Impact Assessment Statement

No Regional Impact Assessment Statements were undertaken by the Kangaroo Island Natural Resources Management Board in 2005-06.

Energy Efficiency Action Plan Report

Currently the Kangaroo Island Natural Resources Management Board does not have an energy efficiency action plan report. Notwithstanding it is the Board's Policy to ensure best practices are put in place and encourage the following energy efficiency actions.

GoGO Priority Area 1: energy management

- Lighting – turn off lights when leaving rooms for longer than 15 – 20 minutes
- Computers – turn off computer when away from desk for extended periods or at end of day

GoGO Priority Area 3: waste management

- Recycling of paper and other recyclable items is undertaken
- Double sided printing
- Use of Re-usable bags
- Mobile phones and batteries recycled
- Ink toner cartridges recycled through Planet Ark
- Where possible use re-writable Cd's
- Avoid the use on non-recyclable items

GoGO Priority Area 5: travel and fleet management

- Car pool
- Ensure vehicle and tyres are properly maintained

Performance Against Annual Energy Use Targets

As the Kangaroo Island Natural Resources Management Board does not have an energy efficiency action plan report there have been no targets set.

STATEMENT OF FACT FOR SIGNIFICANT MINISTERIAL DIRECTIVES

There were no significant Ministerial directives during the 2005 – 2006 operations of the Board.

STATEMENT OF FACT FOR SIGNIFICANT FUNCTIONS ASSIGNED BY MINISTER

There were no significant functions assigned by the Ministerial during the 2005 – 2006 operations of the Board.

REQUIREMENTS FOR ANNUAL REPORT

Section 38 of the Natural Resources Management Act requires that the Minister must cause a report to be prepared annually setting out the following information:

- (1) A regional NRM board must, on or before 31 October in every year, provide to the NRM Council a report on its activities for the financial year ending on the preceding 30 June (and need not provide a report under section 6A of the *Public Sector Management Act 1995*).
- (2) The report must—
 - (a) include an assessment of the extent to which the regional NRM board has succeeded in implementing its regional NRM plan; and
 - (b) include the audited accounts and financial statements of the regional NRM board; and
 - (c) be accompanied by the annual reports of the NRM groups within its region; and
 - (d) include other information required by or under this Act or the regulations.

SPECIFIC REPORTS

Section 39 of the Natural Resources Management Act states that:

- (1) The Minister or the NRM Council may, by written notice to a regional NRM board, require the board to provide to the Minister or the NRM Council, within a period stated in the notice or at stated intervals, any report or reports relating to the performance, exercise or discharge of its functions, powers or responsibilities, as the Minister or the NRM Council (as the case may be) thinks fit.
- (2) If a requirement is imposed under subsection (1), the regional NRM board must cause a statement of the fact of the imposition of the requirement to be published in its next annual report.

No written notice requesting the Board to report on the performance, exercise or discharge of functions, powers or responsibilities was issued in this year of the Board's operation.

BOARDS AND COMMITTEES LISTING

KI NRM Board Executive Committee – J Kelly (Chair), F Vickery, T Duka (resigned May 06), G Smith & J Davidson (Appointed May 06)

Finance Committee – J Kelly (Chair), G Allison, R Willson & G Smith

Planning Reference Group – J Kelly (Chair), F Vickery, J Davidson & E Young

Advisory Committees:-

Coastal, Estuarine and Marine Advisory Committee – F Vickery (Chair), B Tydeman, M Fooks, A Geyer, J Wingate, 2 x vacancies

Land, Biodiversity and Water – G Allison (Chair), R Willson (Chair), J Puckridge, A Gilfillan, K Liu, K Blenkiron, S Douglas-Hill

Biosecurity – R Bell (Chair), B Overton, R Knight, B Weatherspoon, A Florance, 1 x vacancy

On Ground Works - G Smith (Chair), D Ball, J Davidson, 2 x vacancies

APPENDIX 3 - PUBLICATIONS RELEASED OR UPDATED DURING 2005-06

- Quarterly Landcare Newsletters - Winter, Spring, Summer, Autumn
- NRM Levy Brochure
- KI NRM Board Webpage www.kinrm.sa.gov.au
- Kangaroo Island NRM Board "Here to Stay", An Investment Strategy for Kangaroo Island's Future 2006-2009
- Kangaroo Island NRM Board Initial Plan

APPENDIX 4 - FREEDOM OF INFORMATION STATEMENT

Freedom Of Information

Pursuant to the provisions of Section 9 of the *Freedom of Information Act 1991* (the Act), the following details comprise the Information Statement of the Kangaroo Island Natural Resources Management Board. The Act gives all South Australians a legally enforceable right of access to documents held by the government, making the business of government open and accountable to all. Whilst Freedom of information aims to provide access to the maximum amount of information as possible, provisions exist that protect legitimate agency, public and private interests.

Board Structure and Function

The Kangaroo Island Natural Resources Management Board comprises of nine members, three State Agency representatives, one Australian government representative and one Local Government representative. The role and functions of the Board are described elsewhere in this annual report.

Kangaroo Island NRM Board Annual Report 2005-06

No request for information was received during the reporting period under the *Freedom of Information Act 1991*.

Arrangements that enable the public to participate in the formulation of the boards policies and delivery of functions

The Board was established with a clear focus on community-based membership and these members have a direct impact on the policies of the Board. In addition to this the meetings of the board are advertised and open to the public. The board has also commenced a process of open communication with the public within the region, highlighting the discussions of the Board and inviting any feedback and comment from the public. This approach is supported by legislation that requires consultation.

Documents held by the Board

Documents held by the Board are in a range of formats including electronic and hard copy. They consist of accounting records, administrative documents (including correspondence, operational records, meeting Minutes and Agendas) and Policy documents.

Meeting Minutes and Agendas are available from the Boards Office, Shop 3 The Mall Dauncey Street, Kingscote or by contacting the Board on (08) 8553 0111

The Policies & Procedures adopted by the Board are:

- Administration
- Finance
- Human Resources
- Occupational Health & Safety

Enquiries regarding or making a Freedom of Information Application requests for access to documents or amendment of personal records in the possession of Kangaroo Island Natural Resources Management Board under the *Freedom of Information Act 1991* for should be directed in writing to:

General Manager
KI Natural Resources Management Board
PO Box 665
KINGSCOTE SA 5223
Phone: (08) 8553 0111